



S U R V É
PHILANTHROPIES

Survé Family Office, 2nd Floor
Silo 5, South Arm Road
Silo District, V&A Waterfront
Cape Town
8001

**2025
BURSARY
APPLICATION FORM
(INTERNAL STAFF)**

APPLICATION FORM

APPLICATION DEADLINE 31 OCTOBER 2025

SCHOLARSHIP APPLICATION FOR THE ACADEMIC YEAR 2025

- ONLY PREVIOUSLY *DISADVANTAGED INDIVIDUALS*: SCHOOL STUDENTS APPLYING FOR TERTIARY ASSISTANCE ARE ELIGIBLE.
- TERTIARY INCLUDING COLLEGES & UNIVERSITY

INSTRUCTIONS:

- PLEASE PRINT CLEARLY
- SIGN OFF THE APPLICATION
- SIGN OFF THE AGREEMENT

PLEASE INCLUDE THE FOLLOWING WITH YOUR APPLICATION FORM:

APPLICANT'S CHECKLIST: (Please tick the box)

- Registration letter from University/Technikon Institution.
- A Certified copy of student Identity Document or Unabridged Birth Certificate
- A certified copy of Matric results
- You have signed the declaration. In the case of you being a minor, your legal guardian or parent to co-sign with you.
- Applications for extended family should be accompanied with an affidavit confirming that the applicant is the legal guardian of the student OR that the student is a dependent.

*****AN INCOMPLETE APPLICATION WILL NOT BE CONSIDERED*****

NB: IF YOU RUN OUT OF SPACE TO WRITE YOU MAY WRITE ON SEPARATE PAGES

1. GENERAL INFORMATION ABOUT YOU (applicant): (Please PRINT clearly)

Mrs. Miss. Ms. Mr.

Last name: _____

First Names: _____

Identity Number: _____

Home address:

Number: _____ Street name: _____

Town: _____ City: _____

Province: _____ Postal Code: _____

Telephone number (incl area code): _____

Cellular phone number: _____

Email address: _____

Mailing Address (If different from home address. Please PRINT clearly)

Number: _____ Street name: _____

Town: _____ City: _____

Province: _____ Postal Code: _____

2. EDUCATION: TERTIARY INSTITUTION

Year: 2025

Name of student: _____

Name of School/Institution: _____

Year applying for: _____

Address: _____

Town: _____ City: _____

Province: _____ Postal Code: _____

Telephone number (incl area code): _____

Fax Number: _____

3. DESCRIPTIONS OF ACHIEVEMENTS TO DATE:

_____ (Name)

4. PLEASE ATTACH A CERTIFIED COPY OF YOUR OFFICIAL MATRIC RESULTS OR LATEST SCHOOL/TERTIARY RESULTS

5. EDUCATION: JUNIOR/SECONDARY SCHOOL OR UNIVERSITY AND AREA OF STUDY IN WHICH STUDENT IS INTENDING TO BE REGISTERED: (ATTACHED REGISTRATION LETTER)

Student Name or Number: _____

Name of Programme: _____

Name of Institution: _____

Address of Institution: _____

City: _____

Province: _____

6. IS THIS YOUR FIRST APPLICATION FOR A SURVÉ PHILANTHROPIES BURSARY OR A REPEAT APPLICATION? (Circle the appropriate answer)

First time Application	Repeat Application
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7. WHY ARE YOU APPLYING FOR THE BURSARY?

The reason why I apply for bursary/school fees assistance. _____

8. DECLARATION OF UNIVERSITY INSTITUTION STAFF MEMBER:

Title and Name of university staff member recommending student. (Please PRINT clearly)

Title: Surname: _____ First Name: _____

Department of Staff Member: _____

Telephone Number (Please include area code): _____

Office: _____

Mobile: _____

E-mail Address: _____

Fax Number: _____

I recommend this student for the Bursary because: _____

I confirm that this applicant is currently registered for the above programme at the institution indicated and the information provided herein is accurate.

Full name and Signature

Date

Stamp of Institution:

9. STUDY COSTS

Kindly complete the information listed below:

Application fees	
Registration fees	
Total Tuition fees (tuition accounts may include photocopying, internet usage etc)	
Residence or accommodation costs	
Meal costs	
Books and equipment (uniforms are required for some courses e.g. nursing and hospitality)	
Easy access to a computer is essential. All institutions provide computer labs for students but at some access is less easy and convenient than others.	

Transport	
Travel home (during vacations for out-of-town-students)	
Sundries (such as detergent and hygiene products)	
Extras such as excursions associated with particular courses; membership of student organisations; supplementary exams	

Key questions:

What can the family contribute? If yes, please state the amount.	
Can a NSFAS loan complement the bursary to ensure all costs? If yes, please state the amount.	

10. PRINCIPLES UNDERLYING THE BURSARY PROVISION

Student accountability

Students receiving this bursary are to be accountable to the bursary and be assisted in the monitoring of their academic process.

- a) You must provide the bursary with test and examination results at the end of the first mid-term break (March/April), the start of the second semester (July/August) and at year end.
- b) You must provide the bursary of any changes in your circumstances, difficulties you may be experiencing, or milestones achieved.

Referrals to existing institutional support services

Adaptation to university life is a well-known challenge. Universities provide many support services to assist students.

- a) You are encouraged to find out about available services and make use of these services.
- b) It is suggested that you attend one or two core student development workshops each semester provided by the student support services at the university.
- c) Time management, study skills and examination preparation are recommended for first year students.
- d) Senior students are required to attend CV writing and career preparation workshops and provide feedback to bursary.

Social engagement

You are encouraged to participate in the social life of the university through active membership of a club of your interest. Networking is a vital skill for future employment and success.

Performance monitoring

Performance monitoring will enable you to identify challenges in order that you can address this early. Students need to identify their problems as early as possible and seek help. Engagement, monitoring and support are proven ways to improve undergraduate academic success for students.

Reflection

A bi-annual reflective feedback report (approximately two pages – June/July and November/December) on experiences, lessons learnt must be provided by the student. This will also enhance the student's holistic development through reflection on performance, wellbeing, and cause and effect.

I, _____, confirm that if I am successful in this application, I will make every effort to complete my studies and attain the highest standard that I can. I also confirm that the information provided is accurate and represents my current situation for the 2025 academic year. **I agree to supply The Bursary fund with copies of transcripts as required.** I confirm that I accept the conditions which apply, should I receive this bursary.

Applicants Signature

Date

Student/Parent/Legal Guardian Signature

Date

13. FOR OFFICE USE ONLY

Received by: _____

Criteria Check:

The applicant:

- Has demonstrated financial need

Y	N
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- Is currently registered for study in a recognised institution

Y	N
---	---
- Is approved by a staff member to be eligible for a scholarship

Y	N
---	---
- Is intending to commence his/her studies in his/her chosen field

Y	N
---	---
- Is applying for fees for tuition and /or books or accommodation and meals in this application.

Application Fees	
Registration Fees	
Tuition fees	
- Has fully completed all of the sections.

Y	N
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Date received by the Bursary Committee.

Decision Rationale:

Signature of Administrator: _____

CONDITIONS OF AWARDING THE BURSARY

1. The award is available for 1 (one) year.
2. You will submit an account for the cost of tuition, university accommodation and books to the bursary administrator by the **(INSERT DATE)**.
3. The funds will be deposited into the appropriate account at the institution at which you will be studying.
4. The university/institution will administer the funds on behalf of the bursary.
5. Whilst information has been requested around accommodation, study costs the bursary will only cover the tuition fees.
6. You agree to serve in an academic field in South Africa for the equivalent number of years for which you receive your bursary.
7. If you leave South Africa before you have completed the stipulated period, you will refund the bursary trust accordingly.
8. **You will submit half semester and full semester results to the administrator of the bursary fund as soon as they are available. Failure to do so will result in the bursary being cancelled.**